

St. Philip and St. James Episcopal Church PARISH HALL RENTAL FORM

APPLICANT INFORMATION

Name of Individual/Group/Organization: _____

Current Address: _____

City _____

State _____

Zip Code _____

Point of Contact: _____

Phone (Day) _____

Phone (Evening) _____

Email: _____

PROGRAM/EVENT INFORMATION

Program/Event Description: _____

Anticipated Number of Guests/Participants _____

DATE/TIME REQUESTED

Date of Program/Event _____

Time of Program/Event _____

RENTAL RATE/HOUR OF USE

\$275 - maximum of 3 hours

Security Deposit - \$200

I, the undersigned, agree to indemnify and hold harmless St. Philip & St. James Episcopal Church, its officers, agents, employees from and against all loss, claim, liability, claim or expense, including without limitation, costs associated with any injury or damage to person or property relating to or arising out of applicant's use of St. Philip and St. James Episcopal Church facilities. Furthermore I, the undersigned, understand and agree to the Instruction/Rules.

Signature of Individual/Group Leader _____

Date: _____

TO BE COMPLETED BY THE CHURCH

Received Date _____

Received By: _____

	Approved	Date	Not Approved	Date	
Senior Warden					